

NATIONAL EXAMINATION RULES

For national examinations, all students are to refer to and comply with the rules and regulations stated in the instructions booklet on the Singapore-Cambridge General Certificate Examination issued by the Singapore Examinations and Assessment Board.

SCHOOL EXAMINATION RULES

Before the Start of the Examination

1. Candidates are to ensure that their calculators are approved for use by the Ministry of Education before the commencement of the examination period. There should be NO checking for approval of use of these items on the day of the examination itself.

During the Examination

2. Candidates are to be seated according to their class register numbers. They must be at their seats at least 15 minutes before the start of each paper and place their EZ-link cards or NRIC at the top right-hand corner of their desks for attendance taking.
3. All bags/files are to be placed at the front and back of the examination room. Nothing should be left under the desks.
4. While in the examination room, candidates are NOT PERMITTED to have in their possession, any books or notes not authorised for use in the examination. Electronic devices (e.g. pagers and mobile phones) and computerised aids (e.g. computerised wrist watches) capable of storing or displaying visual or verbal information are similarly prohibited in the examination room.
5. The use of correction fluid and staplers is NOT ALLOWED during the examination.
6. Candidates must be equipped with their own stationery, including mathematical sets and calculators. Borrowing from others is NOT ALLOWED during the examination. **Candidates must use pens with indelible ink that cannot be removed by friction.**
7. A candidate must inform the invigilator immediately if
 - (a) he is given a wrong question paper.
 - (b) he has a question paper that does not have the number of questions and/or printed pages specified on the cover page.
 - (c) he is not issued with all the materials which are stated on the question papers, such as maps, chemistry data pages and formula booklets.

8. Candidates are NOT ALLOWED to begin writing until they are told to do so. They should stop writing immediately when the invigilator gives the signal at the end of the examination. They are not allowed to leave until all the scripts have been collected.
9. Candidates are to use their time wisely. They are expected to stay in the examination room for the whole duration of the paper.
10. Candidates should arrange their scripts in the right order and tie them together. They must remain seated and silent while the answer scripts are being collected. They are NOT ALLOWED to remove from the room any used or unused writing paper.
11. Calculators may be used in some papers. Only acceptable models of calculators can be brought into the examination rooms. No allowance will be made should a calculator fail to function properly during the examination. All candidates are to reset their graphic calculators for inspection by the invigilators prior to the commencement of the papers.
12. All absentees must produce a valid Medical Certificate to be given to their form teacher immediately when they return from their sick leave. Letters from parents are NOT ACCEPTABLE.
13. The School takes a serious view of DISHONESTY during the examination. Errant pupils will be barred from the examination and will be deemed to have failed the paper and/or the entire examination.