

SCHOOL RULES AND REGULATIONS

Rules and regulations are necessary to inculcate good habits to reflect self-discipline and responsibility. Adherence to the rules and regulations will enhance the students' practice of values-based citizenship and leadership.

1. Morning Assembly

- All RVians and teachers MUST attend the daily Morning Assembly for the Flag-raising and Pledge-taking Ceremony at 8.45 am on Mondays and 7.30am from Tuesdays to Fridays.
- At the Morning Assembly, all RVians who are Singapore Citizens MUST sing the National Anthem and recite the Pledge. Non-citizens MUST stand at attention during the entire ceremony.

2. Attendance

- All RVians are to be punctual for all classes, including PE Lessons, CCA sessions and school events.
- All students are expected to meet all deadlines for assignments, take pride in doing quality work, pay careful attention during lessons and work collaboratively in group projects.
- All students shall understand that they are not to go on holiday before the school term ends or extend their holidays into the school term. (Permission may be granted to exceptions on the said rule on a case-by-case basis).
- The primary responsibility of students is to learn. Taking leave during term time for holidays is not an entitlement to any student. As such, the school will assume that the student is sick when he/she is absent from school. Hence, a Medical Certificate (MC) issued by a registered medical doctor shall be tendered to the Form Teacher upon his/her return to school.
- A student who is unfit for PE Lessons and CCA sessions must be certified by a registered medical doctor to be so.
- Approval for a student's absence from school because of urgent private affairs will be granted only by the School Management on a case-by-case basis.

Note:

The progress reports of students will reflect the total possible days of attendance and the number of days covered by medical certificate(s) or valid reason(s).

3. Early Dismissal from School

- No student shall leave the school premises before 1.30 pm on a normal school day. He/She is expected to stay in school till the official dismissal time.
- If a student is unwell during curriculum time, he/she may use the sick bay with the permission and assistance of the administrative staff in the General Office.
- A student who needs to leave school earlier must submit the completed Yellow Form to the General Office to seek permission prior to leaving the school.

4. Punctuality

- All RVians are to attend the Morning Assembly, scheduled lessons, talks, CCA sessions and school events punctually.
- A student is considered to be late for school when he/she fails to be with his/her class when the Class Chairperson and Form Teacher take attendance before the start of the Morning Assembly at 7.30 am.
- It is the responsibility of the student to update the Form Teacher on his/her attendance if he/she is late and not absent that day. Otherwise, the student will be marked absent for the day.

5. Use of Personal Electronic Devices (PEDs)

- All PEDs in school are to be used as learning tools only. They are not to be used at will for communication or entertainment.
- Students are not to use their handphones for communication at the venues for lessons or during lessons.
- Students are not to plug in to listen to music at the venues for lessons.
- All PEDs are to be kept on silent mode at all times.
- Students are not to charge their PEDs in school.
- Without the School's permission, no student is to record any teacher's teaching, student's learning or any other school-related activity.
- Prior approval must be obtained from the Principal to publish any photographs or videos of any school-related activity.
- The School reserves the right to conduct checks on any PED brought to school at any time.
- Students are personally responsible and accountable for the safe-keeping of their PEDs. PEDs left unattended will be confiscated.

Serious offences include but are not limited to the following:

- Access to any illicit or inappropriate websites.
- Cyber-bullying.
- Use of PED in school for commercial purposes.
- Unauthorised recording or filming in school.
- Unauthorised access to any kind of online gaming, social networking sites, music and videos.

6. Safety Considerations and School Cleanliness

- RVians shall understand that keeping the school safe and the compound clean shall be the responsibility of all students and teachers.
- RVians shall understand the importance of complying with the Safety Rules and Regulations at all times.
- No student is allowed to enter any science laboratories, kitchens, technical workshops and special rooms unless accompanied by a teacher. (Refer to the Safety Rules and Regulations by the respective Departments)
- Safety precautions must be taken when using any sports and games facilities.
- All RVians are to refrain from taking food and/or drinks to premises beyond the school canteen. All food and drinks are to be consumed in the school canteen only.

7. Courtesy and Graciousness

- RVians shall understand the importance of promoting quality and responsible interaction amongst/between peers, teachers and other members of the school community.
- The use of bad language is not condoned.
- RVians shall practise self-discipline and responsibility at all times by:
 - ✓ Not talking loudly and causing any form of disruption
 - ✓ Not playing or running around in places which are not for sports or games
 - ✓ Queuing up for food
 - ✓ Keeping the canteen tables clean
 - ✓ Arranging the chairs/benches neatly after meals
 - ✓ Returning crockery/cutlery to the basins in the canteen

8. Grooming and Attire

The uniform is a representation of the School and her history. The way the uniform is worn shall NOT reflect individual preferences. RVians MUST wear the RV Uniform as prescribed on pages 22 and 23.

9. Serious Misbehaviour or Offences

Serious misbehaviour include but shall NOT be limited to the following offences:

- Acts of hooliganism; unruly or disorderly conduct in or out of school
- Rude and defiant behaviour
- Truancy

- Defacing/damaging school property or other forms of vandalism
- Assault resulting in bodily injury
- Bullying, fighting, committing physical abuse, or threatening physical abuse
- Any form of dishonesty such as theft, cheating in tests or examinations, forgery of signatures or plagiarism
- Profanity, vulgar language, pornography, obscene gestures
- Gambling
- False report or alarm of a bomb, fire, or other emergencies involving the school
- Offences relating to dangerous drugs, controlled substances, alcohol, tobacco, glue and volatile chemicals
- Irresponsible behaviour e.g. public display of affection
- Unauthorised use of IT equipment
- Offences related to the use of Personal Electronic Devices

10. Consequences

Disciplinary measures include class management diary entries, warning letters, after-school detention and demerit points for the offences. Recalcitrant students may be suspended from school for serious offences.

Any one of the above consequences will mean that the Leadership and Character Development (LCD) Grade is adversely affected.

Punctuality is an important habit to be cultivated among RVians. Persistent latecomers will have to serve Detention Classes in school from 2pm to 5pm. Recalcitrant offenders may be suspended from school.

For offences related to the use of PEDs, the device may be confiscated. Parents may retrieve the PED from the School on the 2nd working day after the confiscation. They should call the Operations Manager(OM) at 65678115 before arriving in school to collect the PED.

Irresponsible use of PED (e.g. addiction to games or social networking) may result in it being kept in school each day.

GROOMING AND ATTIRE

	Boys	Girls
Grooming	<ul style="list-style-type: none"> • Short, neat and tidy hairstyle with natural colour. • Hair at the back should not touch the shirt collar. There must be a distinct and gradual slope. • Hair at the front must be above both eyebrows. When combed downwards, it should not cover the eyes. • Hair at the crown must not be too thick or bushy. • Hair at the sides must not touch the ears. Side-burns are not allowed. • No outlandish hairstyle. • No tinting, dyeing, highlighting or perming of hair. • No ear-studs/sticks are allowed • Facial hair such as a moustache or a beard is not allowed. The face is to be clean-shaven. • Fingernails should be short and unvarnished. 	<ul style="list-style-type: none"> • Short, neat and tidy hairstyle with natural colour. • Hair at the back should not touch the shirt collar. • Hair in front must not cover the eyes or fall across the cheeks. • Long hair of shoulder length or longer must be tied up neatly with simple hair accessories that are black or dark brown in colour. • No outlandish hairstyles. • No tinting, dyeing, highlighting or perming of hair. • Only one pair of gold or silver ear-studs is allowed. The diameter should not be more than 2mm. • Fingernails should be short and unvarnished. • Cosmetics or make-up are not allowed. • Tinted contact lenses are not to be worn to school. • No accessories can be worn to school except a functional watch.
School Uniform	<p><u>Regular School Uniform</u></p> <ul style="list-style-type: none"> • The school uniform is to be worn in a dignified manner that befits an RVian. • Every student from Year 4 to 6 should wear a collar badge. • All students must be properly attired when sitting for any test or examination. Students with poor grooming or improper attire may not be allowed to sit for the paper. • Students who are not properly attired may be asked to go home to change into the appropriate attire. • No modification to the school uniform is allowed. • The formal attire - blazer and tie is to be worn at school functions or external prize presentations, as required by the school. <p><u>CCA Attire</u> Approved CCA attire or PE attire is allowed on CCA days as well as Friday each week.</p> <p><u>PE Attire</u> All students are allowed to come to school in PE attire (T-shirt with blue skirt/white pants) if they have PE lessons that day. They must not come into school wearing blue shorts; they must wear blue skirts or white pants.</p>	

GROOMING AND ATTIRE

School Uniform	<p>Students are not to turn up for flag-raising in T-shirt and blue shorts. They should be wearing T-shirts with blue skirts or white pants if they have PE lessons that day. It is a mark of respect to our nation to be properly attired for the flag-raising ceremony.</p> <p>Students coming in early for morning exercises should give themselves enough time to change into the regular school uniform before the flag-raising ceremony. They should not wear PE attire during morning assembly.</p> <p>Others</p> <ul style="list-style-type: none">• Approved sweaters: only dark navy blue or white are allowed.• White socks and white canvas shoes or track shoes that are predominantly white are allowed. Shoe laces must be white in colour.• White socks must be visible when worn with the shoes.• Sandals (with straps) may be worn if the student is suffering from foot/ankle injury. Students with a medical condition must request for permission to wear the alternative footwear.• Slippers are not to be worn.
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Senior High Uniform



Junior High Uniform

